

COMPUTING FOR THE BEWILDERED

Classes in using computers and the Internet at The Oasis Centre, Javea
Program for Autumn 2002 – Spring 2003

Computing for the Totally Bewildered

**Classes for absolute beginners.
Friday afternoons, 1430 to 1630.**

First class (introductory session) 5th October (no charge)
Autumn term - 12th October to 13th December
Spring term - 10th January to 11th April

Computing for the Merely Confused

**Continuation classes for those who have basic computer literacy,
i.e. have already attended the beginners' class or are at a similar level
Saturday mornings, 1030 to 1230**

Autumn term - 13th October to 14th December
Spring term - 11th January to 12th April

There is no formal enrolment – you are welcome to turn up as and when you wish. However, to get the most from the classes regular attendance is advised.

There will be a nominal charge of 2 Euros per person per session. This covers any handouts and mid session refreshments. Any surplus is added to "Project Oasis", a fund for improving the available equipment.

For both classes, in addition to material written by the tutor, the text book used is "Catching up With Computers" by Moira Stephen, ISBN 0-130-90823-1. This book has recently been reprinted.

The session on 5th October will be an introduction to the classes and what is covered for anybody who is interested. If you are not sure whether the classes are for you, this session is there to help you decide.

The classes are given by me, Bill Hayles, retired IT tutor with the Adult Education College for Bexley.

RESOURCES.

The following aids and resources are available to students.

Off-line.

"Computing for the Bewildered" . Those who so wish, may purchase a complete copy of my book at a price of 5 Euros. Extracts from the book will be used as handouts in the class; these are included in the 2 Euros session fee.

Other books by me (mostly out of date)

Introduction to DOS

Introduction to Windows 3.1

BASIC Computer Programming.

Copies of these books will be made available at cost price

The local press.

Subject to deadline dates, any changes to class dates etc will be announced in The Costa Blanca News, The CB Freebie and The Javea Grapevine. Students may also wish to read the "Computing for the Bewildered" column in the CB Freebie.

On Line

The classes have their own Internet domain, <http://cftb.net>, where all course notes and, often additional material, will be published. My own books will be made available for download in *.pdf format. Material from previous series of classes are also available for download.

There is a group mailing list, where students can discuss class topics and maybe help each other else. This is also the main vehicle for last minute notification of changes to times, etc. All students with Internet access are advised to join, by sending a message to classes@billnot.com with the single word subject SUBSCRIBE, or simply by asking (see below).

I can be contacted by e-mail. Queries and other mails about the classes should be sent to questions@billnot.com. My general e-mail address is billnot@billnot.com